

Reigate and Banstead Borough Council
Statement of Decisions made at a meeting of the
Executive on Thursday, 15 December 2022

Published: 20 December 2022

The following decisions were made by the Executive at its meeting on **Thursday, 15 December 2022**. These decisions will come into force on **30 December 2022**. A decision by the Executive may be called-in (in accordance with Procedure Rule 5.14 of the Council's Constitution) by **29 December 2022**. Should you have any queries about any decision that has been made, contact should be made in the first instance to Democratic Services at democratic@reigate-banstead.gov.uk. Any declaration of interest made by any member of the Executive is shown below.

	Item	Reason for Decision:	Alternative options:	Lead officer:
4	<p>Commercial Strategy: Progress Update</p> <p>RESOLVED that:</p> <p>1. The Commercial Strategy Annual Progress Report at Annex 1, along with the observations of the Overview and Scrutiny Committee, is noted and agreed for publication on the Council's website.</p>	<p>To support the effective consideration and awareness of the Council's work towards its Commercial Strategy.</p>	<p>Option 1: To note and agree the progress update of the Council's Commercial Strategy report at Annex 1 and publish it on the Council's website to support the effective consideration and awareness of the Council's work towards the Commercial Strategy objectives.</p> <p>Option 2: Request additional information and/or do not agree the report at Annex 1 – not recommended as awareness of the update provided supports the continued work towards the Commercial Strategy objectives.</p>	<p>Head of Corporate Policy, Projects and Performance</p>

	Item	Reason for Decision:	Alternative options:	Lead officer:
5	<p>Quarter 2 2022/23 performance report</p> <p>RESOLVED that the Executive:</p> <ol style="list-style-type: none"> Notes the Key Performance Indicator performance for Q2 2022/23 as detailed in the report and Annex 1; Notes the Budget Monitoring forecasts for Q2 2022/23 as detailed in the report and at Annexes 2 and 3. 	For the Council's performance to be reviewed and for appropriate Key Performance Indicator (KPI) reporting and budget monitoring arrangements to be in place.	<p>Option 1: Note the report and make no observations/comments to the Head of Corporate Policy, Projects and Business Assurance and/or Head of Finance.</p> <p>Option 2: Note the report and make any observations/comments to the Head of Corporate Policy, Projects and Business Assurance and/or Head of Finance.</p>	Head of Corporate Policy, Projects and Performance, Chief Finance Officer
6	<p>Risk management - Quarter 2 2022/23</p> <p>RESOLVED that the Executive:</p> <ol style="list-style-type: none"> Note the Q2 2022/23 update on risk management provided by the report. 	The Audit Committee and Executive's constitutional responsibilities require the regular receipt of updates on risk management.	<p>Option 1</p> <p>Note the report and make any observations to the Head of Corporate Policy, Projects and Performance.</p>	Head of Corporate Policy, Projects and Performance
7	<p>Treasury Management Strategy Mid-Year Report 2022/23</p> <p>RESOLVED that the Executive:</p> <ol style="list-style-type: none"> Note the Treasury 	The Council is required to receive and approve treasury reports each year. This Mid-Year report confirms compliance with the requirements of the regulatory framework for Treasury Management.	<p>Option 1</p> <p>Approve the report which is the recommended option</p>	Chief Finance Officer

	Item	Reason for Decision:	Alternative options:	Lead officer:
	<p>Management Performance for the year to date and the updated prudential indicators, note the observations from the Audit Committee, and RECOMMEND the Treasury Management Mid-Year Report 2022/23 to Council.</p>		<p>Option 2</p> <p>To note the report and ask officers to provide more information and/or clarification on any specific points.</p> <p>Option 3</p> <p>To reject the report. This is not recommended as it would result in delays in achieving compliance with regulatory guidance which requires approval of a mid-year report.</p>	
10a	<p>Observations on Budget Scrutiny - Budget Scrutiny Panel Report</p> <p>RESOLVED that the Executive note the following observations from the Overview and Scrutiny Committee following recommendations from the Budget Scrutiny Panel in response to the Service and Financial Planning 2023/24 report:</p> <p>1. The national and local policy context and significant financial uncertainties at this stage in the budget-</p>	<p>To take account the views of the Overview and Scrutiny Committee's observations and recommendations following the O&S Budget Scrutiny Panel's consideration of the Service and Financial Planning report for 2023/24.</p>		

	Item	Reason for Decision:	Alternative options:	Lead officer:
	<p>setting process were noted, along with the associated uncertainties and risks.</p> <p>2. The service proposals set out in the report which seek to respond to this context and deliver corporate policies be endorsed.</p> <p>3. The draft service business plans for 2023/24 to 2025/26 be approved, and that Heads of Service be authorised to finalise their plans for their service areas in consultation with the relevant Portfolio Holders.</p> <p>4. The following be approved for consultation under the Council's budget and policy framework: a) Medium Term Financial Plan Forecasts and proposed actions to address the forecast Revenue Budget gap; b) Service Revenue Budget growth proposals totalling</p>			

	Item	Reason for Decision:	Alternative options:	Lead officer:
	<p>£0.442 million, savings of (£0.828) million and additional income of (£1.186) million; c) Central Revenue Budget Savings proposals totalling (£0.897) million. The Panel noted that the £1.500 million budget for pay increases was not specifically referenced in this Recommendation, but acknowledged that it was included in the supporting tables and narrative in the body of the report. d) Revenue Issues, Risks and Opportunities totalling £2.407 million, to be funded from earmarked Reserves as necessary; e) Revenue Reserve Balances at 1 April 2022 of £45.596 million; f) Forecast balanced Revenue budget for 2023/24, subject to final confirmation of the outstanding items; and g) Capital Programme Growth proposals totalling £7.683</p>			

	Item	Reason for Decision:	Alternative options:	Lead officer:
	<p>million. With the provision of a clearer explanation for the £1.5million for staff salary growth under c) Central Revenue Budget Savings proposals.</p> <p>5. The Fees & Charges Policy was noted.</p> <p>6. The Reserves Policy was noted.</p> <p>7. The Local Council Tax Support Scheme be reviewed during 2023/24 and the outcome be reported as part of Service & Financial Planning for 2024/25.</p> <p>8. Assumptions and individual budgets were to be reconsidered following the December Government financial settlement announcement; consequently the Panel did not draw a final conclusion on the overall Budget</p>			

	Item	Reason for Decision:	Alternative options:	Lead officer:
	<p>proposals for 2023/24.</p> <p>9. The final Service and Financial Planning 2023/24 report to Executive on 26 January will also be an agenda item for discussion at Overview and Scrutiny Committee on 19 January 2023.</p> <p>10. The Panel considered the explanations in the Budget report for year on year changes in the budget and found the Budget proposals to be achievable, realistic and based on sound financial practices and reasonable assumptions, subject to the outstanding matters set out in (1), (2) and (3) above.</p> <p>11. The Panel noted that the proposed savings were not expected to have a significant impact on service scope or quality.</p>			

	Item	Reason for Decision:	Alternative options:	Lead officer:
	<p>12. The Panel noted that inflation cost pressures had been addressed in the Budget on a case by case basis. The Panel expressed concern about recent inflationary pressures which put short-term inflation well above the Bank of England target and suggested this would put unbudgeted upward pressure on the cost of goods and services and on personnel costs.</p> <p>13. The Panel noted that the Budget for 2022/23 included the use of £2.407m funding from earmarked Reserves, as necessary, and that the use of these Reserves was necessarily a one-off source of funding.</p>			